



ST. FRANCIS XAVIER

*A Jesuit Catholic Elementary School
Preschool-8th Grade*

Dear Parents,

Thank you for your interest in St. Francis Xavier School! We are a faith community grounded on Jesuit principles of education, cultivating excellence in mind, body and spirit. The ultimate goal is to send forth our children to be “Kids for Others”. We are fortunate to have a strong community of parents, teachers and students that support our school.

If you have any questions about the application process, please contact me.

Thank you,

Lisa Appelbe

Admissions Director

lisa.appelbe@sfxphx.org

Office: 602-266-5364

Application Timeline

November 2022

Applications will open for the 2023 - 2024 school year on Tuesday, November 1.

January 2023

Gesell Observation will begin for Kindergarten applicants.

February 2023

Preschool and Kindergarten applicants will be notified in mid-February of acceptance.

Re-enrollment for current students begins at the end of February. Once the re-enrollment process is complete, 1st - 8th Grade applicants will begin undergoing in-house educational screening and the applicants and their parents will meet with our Principal.

March 2023

Acceptances for 1st-8th Grade will begin in mid-March and will continue throughout the summer.



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Application Requirements

All Applicants

- Completed application
 - You can complete it online
 - Or you can download it and mail it or deliver it to the school office to the attention of Lisa Appelbe
- \$75 Non-Refundable Application Fee
- Birth Certificate (copy acceptable)
- Sacrament Certificates (copies accepted, not required for non-Catholic applicants)
- 504 Service Plan or IEP if your child has one
- Records Release Form
 - One copy should be used by you to obtain records from your child's current school
 - One copy of the records release form should be included in your child's application to St. Francis Xavier which we use in the event that we need to contact their current school.

Preschool Applicants

- For the 3 Year Old program, students must be **3 years old by June 1st** of the year they will enter preschool.
- If your child has attended preschool prior to St. Francis Xavier, please download and print the Preschool Confidential Teacher Evaluation Form.
- You will need to sign the form and give it to your child's current teacher to fill out and return directly to Lisa Appelbe via email: lisa.appelbe@sfxphx.org.

Kindergarten Applicants

- Students must be **5 years old prior to September 1st** of the year they will enter Kindergarten.
- Additional \$75 Gesell Observation fee. For more information on the Gesell screening, please [visit their website](#).

1st - 8th Grade Applicants

- Two most current report cards (current year and previous year)
- Two most recent Standardized Test Results (2nd - 8th Grade)
- Essay required for students entering 6th, 7th and 8th Grade. The essay requirements are included in the application.
- In-house educational screening and applicant(s) and their parents will meet with our Principal