



ST. FRANCIS XAVIER

A Jesuit Elementary School

Preschool - 8th Grade

Dear Parents,

We are thrilled you are considering St. Francis Xavier Jesuit Parish School for your child. We are a faith community grounded on Jesuit principles of education, cultivating excellence in mind, body and spirit. The ultimate goal is to send forth our children to be "Kids for Others". A strong community of parents, teachers and students support the school. If you have not already visited our campus we encourage you to schedule a tour, by contacting lisa.appelbe@sfxphx.org.

Required Materials:

- Completed Application
- Application Fee (\$50 Application Fee. There is an additional \$75 fee for Kindergarten and 1st grade Gesell observation.)
- Birth Certificate (copy acceptable)
- Report Cards for the previous two school years (1st - 8th)
- Two Most Current Standardized Test Results (current year and previous year, 2nd - 8th)
- 504 Service Plan or IEP (if applicable)
- Essay required for students entering 6th, 7th and 8th grade. (Essay requirements included in the application)
- Sacrament Certificates (copies accepted)*
~*Not required for non-Catholic applicants

For admission into the **Preschool Program's 3 year old class** student must be 3 by June 1st. **Kindergarten and 1st Grade applicants** will go through a Gesell observation. **2nd - 8th grade** applicants will undergo an in-house educational screening, and the applicant and their parents will meet with our Principal. When a seat opens, the Admissions Office will assign the screening dates and times.

Once an applicant has been evaluated and all application components have been received, the applicant will be in the admissions pool. Kindergarten and 1st grade Gesell screenings will begin in mid-January and acceptance will begin in mid-February. Re-enrollment begins in early March for our current students. Once this process is complete we will begin the testing and interview process for 2nd - 8th grade. Acceptances will begin in mid March and will continue throughout the summer.

Please direct any questions regarding the application to Lisa Appelbe at lisa.appelbe@sfxphx.org. Thank you for your interest in St. Francis Xavier Jesuit Parish School.

Lisa Appelbe
Admissions Director



Application Checklist
St. Francis Xavier
Preschool - 8th Jesuit Parish School

Applicants for Preschool and Kindergarten

Required Documents and Fees:

- Application for Admission - Please complete the application and mail or deliver it to St. Francis Xavier School
Attention: Lisa Appelbe, Admissions Director.
- Non-Refundable Application Fee - Please enclose a \$50 application fee. There will be an additional \$75 fee for the Kindergarten Gesell testing. If you have current (last 3 months) Gesell test results from another school, the fee will be waived. Please forward results to our school by mail or fax (602) 297-0423. (When the Gesell screening is set, you will be notified of the dates and times.
- Birth Certificate -For Preschool program (3 year old class), student must be 3 years old by June 1st. For Kindergarten, student must be 5 years of age PRIOR TO September 1st of the school year applying for.
- Baptismal Certificate

Applicants for Grades 1st - 8th

Required Documents and Fees:

- Application for Admission - Please complete the application and mail or deliver it to St. Francis Xavier School.
Attention: Lisa Appelbe, Admissions Director
- Non-Refundable Application Fee - Please enclose the \$50 application fee. There will be an additional \$75. fee for the 1st Grade Gesell testing. If you have current (last 3 months) Gesell test results from another school, the fee will be waived. Please forward the results to our school by mail or fax (602) 297-0423. (You will be notified of screening dates and times.)
- Two Most Current Report Cards (Current year and previous year)**
- Two Most Current Standardized Tests (Current Year and previous year)**
- Birth Certificate (copy accepted)**
- 6th, 7th, & 8th Grade Essay -**
- Sacrament Certificates: (copies accepted of these records)**
 - ~Baptism
 - ~Reconciliation
 - ~First Eucharist
 - ~Confirmation

Financial Aid

Information may be found on our website under the admissions tab at school.sfxphx.org.

Special Note: The student (parent/guardian if minor) grants permission to the school to access personal federal information for the sole purpose of complying with federal requirements for international students.



Application for Admission
St. Francis Xavier
Preschool - 8th Jesuit Parish School

Today's Date _____
 Applying for Grade _____
 PSA Only: 5 days ____ 3 days ____ 2 days ____
 School Year _____

Applicant Information

First	Middle	Last	
Preferred Name	Gender	Ethnicity	Date of Birth
Primary Language used at home	Language most often spoken by the student	Language the student first acquired	
Street Address			
City	State	Zip	Telephone

Current School Information

Current School	Current Grade	Dates Attended
School's Complete Address		
Head/Principal	School Telephone	School Fax

Please indicate when enrollment would begin: Now Start of Semester Beginning of School Year

Please indicate whether your child has been placed on any of the following:

I.E.P. 504 Service Plan Student Service Plan; and/or Has undergone an evaluation either through a public school district or private provider. Attach all appropriate documentation. Please explain _____

Previous Schools Attended (prior to current school)

School Name	City/State	Dates Attended
School Name	City/State	Dates Attended

Religious Background

Religious Affiliation	Denomination	Church/Synagogue where family is registered
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Sacramental Information

Baptism	Month	Day	Year	Location
Reconciliation	Month	Day	Year	
Eucharist	Month	Day	Year	

Parents/Guardians

Title (Mr., Dr., Mrs., Ms.)	Name	Relationship of applicant	
Home Address			
Home Telephone	Cell Phone	Email	
Occupation (Position)	Employer		
Business Address	Business Telephone		
High School	Graduation Date		
College(s)	Degree(s) Earned		

Title (Mr., Dr., Mrs., Ms.)	Name	Relationship of applicant	
Home Address			
Home Telephone	Cell Phone	Email	
Occupation (Position)	Employer		
Business Address	Business Telephone		
High School	Graduation Date		
College(s)	Degree(s) Earned		

Please list the applicant's siblings with age, grade, and school now attending.

Name	Date of Birth	Grade	School or College

Is the applicant a child or grandchild of a St. Francis Xavier alumna/alumnus? _____
If yes, alumna/alumnus name _____ Graduation Year _____ Relation _____

Adult with legal Custody _____

Person(s) financially responsible _____

Applicant lives with * _____

*If applicant is living in a multiple household situation, please provide on a separate page the above information for each additional adult in household(s).

Please check all that apply: Parents married Parents separated/divorced Single Parent Household
 Joint Custody Father remarried Mother remarried

We certify that we have provided accurate information in this application. We also agree that all of the information supplied in this application and any documents received in connection with this application become and shall remain the property of St. Francis Xavier School.

Signature of Parent/Legal Guardian _____ Date _____



Application for Admission
Part II

Parents:

Please explain why you wish to enroll your child at St. Francis Xavier School. Use the space below.

For Middle School Admissions (6th, 7th, & 8th) Grade

The student applicant should respond to the following prompts in a first person, self-reflective, five paragraph essay. You may arrange the ideas in any order, but you should address each prompt. Essay should be hand written.

- Describe yourself as a learner: how do you learn best, what subjects or topics are especially interesting, what makes learning fun?
- What are your strengths and how do you hope to develop these in the future?
- What does it mean to belong to a community both inside and outside of the classroom?
- Tell about a time you made a difference in another's life.
- What is at the center of your life: what gives life meaning?



Records Release Form

To Parent/Guardian

To complete your child's application, please sign the transcript release form below and submit to the administrator in charge at your child's current school. It is your responsibility to check to be sure the school has sent us an official copy of the report cards and standardized test scores.

Name of applicant

I authorize school personnel to speak to St. Francis Xavier School personnel about my child. I further authorize the release of achievement scores, diagnostic reports and report cards to St. Francis Xavier School at 4715 N. Central Ave., Phoenix, AZ 85012 or fax 602-279-0423.

Signature of Parent or Guardian

Date

To the Registrar:

Date: _____

Student Name: _____ Current Grade _____

School Name: _____

School Address: _____

Phone: _____ Fax: _____

Email of school: _____

Please forward as promptly as possible all educational records including the following;

- Report card for the two previous school years
- Two years of standardized test scores
- Special education records: individualized evaluations, psychological records, or any other records pertaining to evaluation and placement .

Upon receipt of this form please mail or fax the records as soon as possible to:

St. Francis Xavier School
4715 North Central Avenue
Phoenix, AZ 85012
Phone: 602-266-5364
Fax: 602 279-0423
Attn: Lisa Appelbe