

JANUARY 4TH, 2021

# ST. FRANCIS XAVIER JESUIT CATHOLIC SCHOOL

*2020/2021 School Year  
Back Together Plan*

*Open to Growth*



INCLUDED IN THIS  
DOCUMENT IS THE  
BACK TOGETHER  
PLAN

**BACK TOGETHER PLAN**

**As Kids for Others we are...  
LOVING  
RELIGIOUS  
INTELLECTUALLY COMPETENT  
COMMITTED TO DOING JUSTICE  
AND**

**OPEN TO GROWTH**

**This plan was created with each  
decision meeting these criteria;  
~True to mission  
~True to community identity  
~True to safety and health for all**



**ST. FRANCIS XAVIER**

*A Jesuit Catholic Elementary School  
Preschool - 8th Grade*

# Back Together

## Open to Growth

**Objective:** We are a community that celebrates the love for one another, and we are called to be responsible citizens that continue to build each other up while we live out our school mission of a superior Jesuit education. This plan features a set of protocols and procedures to allow all students to learn and teachers to teach safely on campus. This plan outlines the HOW. **Please note the highlighted blue/bold type are the updates to the plan from 1/4/2021.**

### Back Together - Updated 1/4/2021

#### Safety Protocols per CDC guidelines:

In order for us to continue to have on-campus learning, we all must do our part. Listed below are guidelines on how we can all work together for the greater good so we can be together on campus.

- If you have traveled by air (domestic or international) after December 31st, you will continue distance learning until 10 full days after your flight. Please reach out to the nurses to let them know and they will help you with your return to campus date.
- If you have any symptoms (fever, headache, cough, sore throat, etc), have a known exposure, or if anyone in your family has a covid-19 test pending due to symptoms, you must stay off-campus.
- Continue to communicate with the nurses through email about symptoms, exposures, or positive test results. It is important that we stay in constant communication. We are always here as a resource for you.
- Research has shown that a source of a significant number of positive cases is household gatherings (small and large) with non-household members. If you are having a household gathering we recommend that you do it outside, wear masks, and socially distance. It is important to limit physical contact and watch diligently for symptoms.
- We recommend that you continue to take all precautions if you choose to be out in the community. Risk mitigation strategies include masks, social distancing, hygiene practices, etc. Of course, being as safe and cautious as possible is our recommendation.

#### Entrance Protocols:

- All school staff temperatures will be checked upon arrival each day.
- The gate will open at 7:45 am. Families must remain in their car until the gates open. PS - 8 parents will stop at a designated location, just before the main gate for a Kiss & Go. We will have many staff members available to walk younger students to their classrooms.



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### Entrance Protocols (continued):

- Parents will not be able to enter campus at this time so we can maintain health and safety for all.
- Until school resumes normally, morning care is suspended. Students will immediately go to their homeroom classroom upon arrival.
- Bell rings to officially start the day at 8:15 am. As students enter the class, the teacher/designated staff member stands at their door checking temperatures. Students immediately wash hands at the sink and then sit at their desk. Schoolwide Drop Everything And Read (DEAR) time 7:45 am -8:15 am. Pledge and Prayer live-streamed begins at 8:16 am.
- Students who enter school between 8:15 am and 8:25 am go through the office and straight to their classrooms.
- Teachers take attendance through 8:25 am
- If a student has a temperature at or above 100.4 degrees, they will go to the school nurse for further assessment.
- Every time a child enters any room on campus they must get a pump of hand sanitizer prior to entering the room. The only exception is upon entering the classroom for the first time of the day where they will wash their hands with soap and water in the sink.

### Masks Requirements:

- All adults and students in grades PS - 8 will wear masks at school and in the parking lot. All masks should be on before getting out of the car. Mask will be worn during PE.
- All students will receive a cloth mask from SFX on the first day of school. They can also choose to wear their own mask.
- Masks may be any color, pattern, and school-appropriate logo.
- [CLICK HERE for Mask Details](#)
- [How safely wear and take off a cloth face covering.](#)

**Pledge and Prayer:** At this time parents are not permitted on campus for Pledge & Prayer or Mass. Students will also stay in their classrooms for P&P until further notice. The information below will be in effect when we allow students in packs to view P & P outside.

- In order to maintain social distancing, P&P will be live-streamed to the classroom & parents.
- We have 25 homerooms (Packs) so we will allow 5 Packs each day to be outside for pledge and prayer at the designated locations. Packs will be safely distanced from one another.
  - A Pack is a homeroom.
- Parents are welcome to attend P & P but must be wearing a mask at all times and maintain six feet distancing. There will be a marker in each concrete space indicating where a parent may stand. Parents will not be permitted to congregate, per Diocesan policy.
- Parents will exit campus through the main gates
- If it is a student's birthday, the student will go to the classroom first, and the teacher will dismiss them right before P & P so they can start Pledge & Prayer at the outside stage to receive their crown.



# Back Together

## Open to Growth

### Physical Distancing Precautions:

- Student desks are spatially distanced at approximately six feet based on CDC recommendations. Rearrangement and removal of extra furniture will create opportunities for physical distancing.
- **We are to socially distance ourselves from one another 6 feet or more when possible.**
- **When classes are walking together anywhere on campus they will be escorted by their classroom teacher in straight, single-file lines, walking 6 feet apart.**
- **Directional arrows and instruction will be shared for on-campus safe travel for all.**
- A pump bottle of hand sanitizer and small tissue box needs to be provided by each family.
- Student desks will be cleaned thoroughly each night by our expanded cleaning crew.
- Drinking fountains will only be used to refill water bottles. No one is permitted to drink right from the fountain.
- Student Packs will remain in their homeroom classroom for all academic courses except PE. Teachers will rotate to specific classrooms. There may be some instances where a class will travel to a classroom that has not been used that day.
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- Brain breaks will happen inside the classroom so all students have the opportunity to move throughout the day.
- Morning recess: Designated recess schedule and recess location for each homeroom class (PK-8).
- Bathroom: Touchless hand sanitizer stations will be located outside each bathroom.
  - **We have created occupied/not occupied signs at student restrooms that may be flipped when the restroom is in use. Only one student may be in the restroom at a time unless it is an emergency. Social distancing markers will be placed outside of all restrooms.**
- Students must wash/sanitize their hands upon entering the restroom and exiting the restroom.
- **HEPA air purifiers have been purchased and placed in every classroom to continue to promote health and safety for all.**



# Back Together

## Open to Growth

### Physical Distancing Precautions (continued):

- **Lunch will be held in each homeroom classroom or outside, including the SFXAA fields. Staff supervision, including one of our SFX police officers, will accompany our students during their lunch and lunch recess. Sunscreen should be applied before school. Students may wear a hat or sunglasses outside only. Desks will be cleaned with wipes prior to lunch and immediately following lunch. When the weather changes, students will eat outside in designated areas.**
- During the **Back Together Plan**, while we are eating in the classrooms, **we will not allow nuts in the classroom. There is no exception to this.**
- School lunch will remain available as we have been promised safe delivery of food to our campus.
- Lunch recess will be held outside, weather permitting, and will be held with students in their grade level while wearing masks.
- PE: HR teachers will bring their class to designated PE spaces. Entrance and exit walkways will be identified and used to minimize bottlenecks and maintain distancing. There will be an entrance and an exit door. Students who have PE at the beginning of the day will arrive in their PE uniforms and change into their regular school uniform after. Students who have PE near the end of the day will leave school wearing their PE uniform. Packs will change in designated bathrooms in small groups while maintaining social distancing. **Mask will be worn during PE.**

### Academic Updates:

- Electives: 6th - 8th Students will continue to enjoy a plethora of elective offerings.
- Spanish: Spanish classes will be differentiated within the classroom until we are able to return to normal.
- Library: Students may email Mrs. Mary Ellen Olivieri to have a particular library book delivered to their classroom.

Please note dismissal information on the following page.



# Back Together

## Open To Growth

### Dismissal:

To maintain distance and safety, a staggered dismissal will be held.

- **Preschool dismissal begins @ 2:40 pm**
- **K-3 dismissal begins @ 2:50 pm**
  - **K - 1st grade who are not picked up by a sibling will be escorted to the gym by their teacher or aide, where they will be picked up. Kindergarten parents, who do not have older children, may utilize the parking spaces on the north side of the SFXAA fields and pick up their child using the east gym doors. 1st-grade parents will still need to park in the main lot and walk along the sidewalk on the south side of the school to the west gym doors. Signs will be provided for help. Parents should create a sign with their child's name and class that they will show to a staff member for fluid dismissal.**
  - **Second & Third-grade parents will need to park in the main lot and find a social distancing sticker in the front of the school before getting to the main gate. The 2nd and 3rd grade Staff members will stand with 2nd and 3rd-grade students at the main gate, spot the student's parent/guardian, wave, then release the student out of the gate.**
- **4-8 dismissal begins @ 3:00 pm - dismiss out the front gate**
- **K - 3rd graders who have siblings in 4th-8th grade wait until 3:00 pm in their classroom until the older siblings come for pick up.**
- **No parents are allowed upstairs or in any classroom.**
- **Parents will not be permitted to congregate, per Diocesan policy, and should leave campus immediately upon picking up their child/children. Parents with children in multiple grades should arrive at the dismissal time of the oldest child.**

### Friday Dismissal:

- **Preschool dismissal begins @ 12:30 pm**
- **K-3 dismissal begins @ 12:40 pm**
- **4-8 dismissal begins @ 12:50 pm**

### Aftercare:

- **Please email John Drake with Aftercare questions. His email is [john.drake@sfxphx.org](mailto:john.drake@sfxphx.org).**



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