



Parental Consent for Ongoing Counseling Services at St. Francis Xavier Elementary School
Please read the following information carefully before signing the agreement below

Parent (Please Print): _____

Child (Please Print): _____

Welcome to the St. Francis Xavier Elementary Counseling Office. We look forward to working with you and your child in an ongoing way. This form has been prepared to give you information about our services and policies. Please feel free to ask the counselor any questions you may have before signing the consent statement below.

SERVICES: The counseling office provides support for all students, parents and staff. Ongoing, short-term and one-time counseling is available throughout the school year. Parent permission is recommended for students to receive ongoing services. The purpose of ongoing counseling is to help your child reach their fullest potential as a student at St. Francis Xavier Elementary School and to support parents as you strive to build a healthy family life. While we will do everything we can to help your child achieve the personal goals set, we cannot guarantee that will happen, since the process in large part depends on the child and the parent(s). You, the parent(s), have the right to withdraw your informed consent at any time.

CONFIDENTIALITY: With certain exceptions, any and all information regarding your child's and family's guidance at St. Francis Xavier Elementary School is kept strictly confidential. Your written consent is required for any disclosure of information. Under certain circumstances, we may be required or allowed to reveal information obtained in counseling sessions without your prior consent. Confidentiality cannot be guaranteed under the following circumstances:

1. Threat of suicide or serious physical harm to self or others.
2. Court order to release records or other information about your child's school counseling.
3. Suspected or known abuse, neglect or exploitation of a minor or incapacitated adult.
4. Referral to another professional.
5. Consultation with or supervised by another counseling profession.
6. Any situation where disclosure of information is required by applicable law.

Your child's teacher(s) will be aware that your child is receiving ongoing counseling and the times of their appointments, but teachers and staff will not have access to confidential content of the counseling sessions unless the parent gives written consent for such disclosure. While not recommended, parents, guardians, or other legally authorized persons may obtain information without the minor child's consent.

RECORDS: While not recommended, parents and guardians have the right to access any and all records on their children from the counseling office. A request to review counseling records can be made through the counseling office at any time.

REFERRALS: At times, the counselor may recommend more extensive intervention and treatment involving outside professionals. In such cases, we will be glad to work with you to identify and make an appropriate referral and to be a counseling contact for that professional with the school as needed.

I, _____ the undersigned parent or guardian of _____, age _____, do ☐ or ☐ do not (please check one box) hereby give my written consent for him/her to enter into ongoing counseling at St. Francis Xavier Elementary School. I have read and understand the information above and agree to its terms. It is understood that this consent is subject to revocation by the parent/guardian at any time except to the extent that action has already been taken on that consent.

Signed _____ Date _____

☐ Custodial parent/guardian ☐ Non-custodial parent