

# St. Francis Xavier At A Glance.....

Morning Drop Off: 7:50 am - Gates Open - If needed, parents may walk PS - 2nd grade to the classroom, but can not enter the classroom at this time.

Early Bird Drop Off: 7:30am - Office

School begins: 8:10 am

Dismissal Monday – Thursday: PS, 2:40 pm, K - 3rd, 2:50 pm, 4th - 8th, 3:00 pm

Friday Dismissal: PS, 12:40 pm, K - 3rd, 12:50 pm, 4th - 8th, 1:00 pm

Preschool Drop-off & Pick-up are from the classrooms each day

Friday is Spirit Shirt Day.

SCRIP Office is open on Tuesday, Thursday, and Friday

School Website: [school.sfxphx.org](http://school.sfxphx.org)

## ***I've got a question... Who do I call?***

Academic & Enrichment Program Coordinator	Mandi Jemsek	<a href="mailto:mandi.jemsek@sfxphx.org">mandi.jemsek@sfxphx.org</a>	602-266-5364
Admissions Director	Lisa Appelbe	<a href="mailto:lisa.appelbe@sfxphx.org">lisa.appelbe@sfxphx.org</a>	602-266-5364 ext: 4557
After School Care	Brizany Trevizo	<a href="mailto:brizany.trevizo@sfxphx.org">brizany.trevizo@sfxphx.org</a>	602-605-6909
Counselors:	Susie Garlick Cindy Kaul	<a href="mailto:susie.garlick@sfxphx.org">susie.garlick@sfxphx.org</a> <a href="mailto:cindy.kaul@sfxphx.org">cindy.kaul@sfxphx.org</a>	602-212-4556
Cura Personalis	Patti Thoeny	<a href="mailto:patti.thoeny@sfxphx.org">patti.thoeny@sfxphx.org</a>	602-266-5364 ext: 4536
Development Director	Anne Sanford	<a href="mailto:anne.sanford@sfxphx.org">anne.sanford@sfxphx.org</a>	602-212-4555
Educational Resource Specialist	Sue Milano	<a href="mailto:sue.milano@sfxphx.org">sue.milano@sfxphx.org</a>	602-266-5364 ext: 4133
Facilities & School Operations	Sharon Katzin	<a href="mailto:sharon.katzin@sfxphx.org">sharon.katzin@sfxphx.org</a>	602-266-5364 ext: 4150
Gradelink	Rose Trousdale	<a href="mailto:rose.trousdale@sfxphx.org">rose.trousdale@sfxphx.org</a>	602-266-5364
Lunch Orders	Rose Trousdale	<a href="mailto:rose.trousdale@sfxphx.org">rose.trousdale@sfxphx.org</a>	602-266-5364
Marketing/Website	Sara Hogan	<a href="mailto:sara.hogan@sfxphx.org">sara.hogan@sfxphx.org</a>	602-266-5364 ext: 4107
Nurses	Susan Kaiser Barbara Combs	<a href="mailto:susan.kaiser@sfxphx.org">susan.kaiser@sfxphx.org</a> <a href="mailto:barbara.combs@sfxphx.org">barbara.combs@sfxphx.org</a>	602-212-4558
Parent Association	Matt MacLeod	<a href="mailto:matt.macleod1010@gmail.com">matt.macleod1010@gmail.com</a>	email only
School Absence	call main number	press 1 to report an absence	602-266-5364
School Liturgy/ Sacraments	Deborah Westerfield	<a href="mailto:deborah.westerfield@sfxphx.org">deborah.westerfield@sfxphx.org</a>	602-212-4565
Scrip	Kelly Miller	<a href="mailto:scrip4u@sfxphx.org">scrip4u@sfxphx.org</a>	602-266-5364 ext: 4588
SFX School Sports	Angie Vecchiarelli	<a href="mailto:angie.vecchiarelli@sfxphx.org">angie.vecchiarelli@sfxphx.org</a>	602-266-5364 ext: 4110
Tech Coordinator	Matt Rubin	<a href="mailto:matt.rubin@sfxphx.org">matt.rubin@sfxphx.org</a>	602-266-5364 ext: 4559
Technology - Educational	Laura Ray	<a href="mailto:laura.ray@sfxphx.org">laura.ray@sfxphx.org</a>	602-266-5364 ext: 4103
Tuition/Scholarship	Aundrea Yabo-Ramirez	<a href="mailto:aundrea.yabo-ramirez@sfxphx.org">aundrea.yabo-ramirez@sfxphx.org</a>	602-266-5364 ext: 4150